Weill Cornell Medicine

eCheck-In

A Fast and Convenient Way
to Reduce Your Visit Wait Time

weillcornell.org

Weill Cornell Connect

Welcome to Weill Cornell Connect eCheck-in!

Expedite your check-in process by logging into WCC to follow these simple steps

1. You will receive an e-mail tickler the day before your scheduled appointment to complete eCheck-In:

Subject:
New Weill Cornell Connect eCheck-In Reminder

Dear [Patient Name],

It's time to check in for your appointment. Please ***click here*** *to save time at your appointment by using our eCheck-in feature to verify and update your information.*

eCheck-in is also available through the Weill Cornell Connect mobile app.

Provider: [Provider Name]

Date/Time: [Appointment Date and Time]

Sincerely,

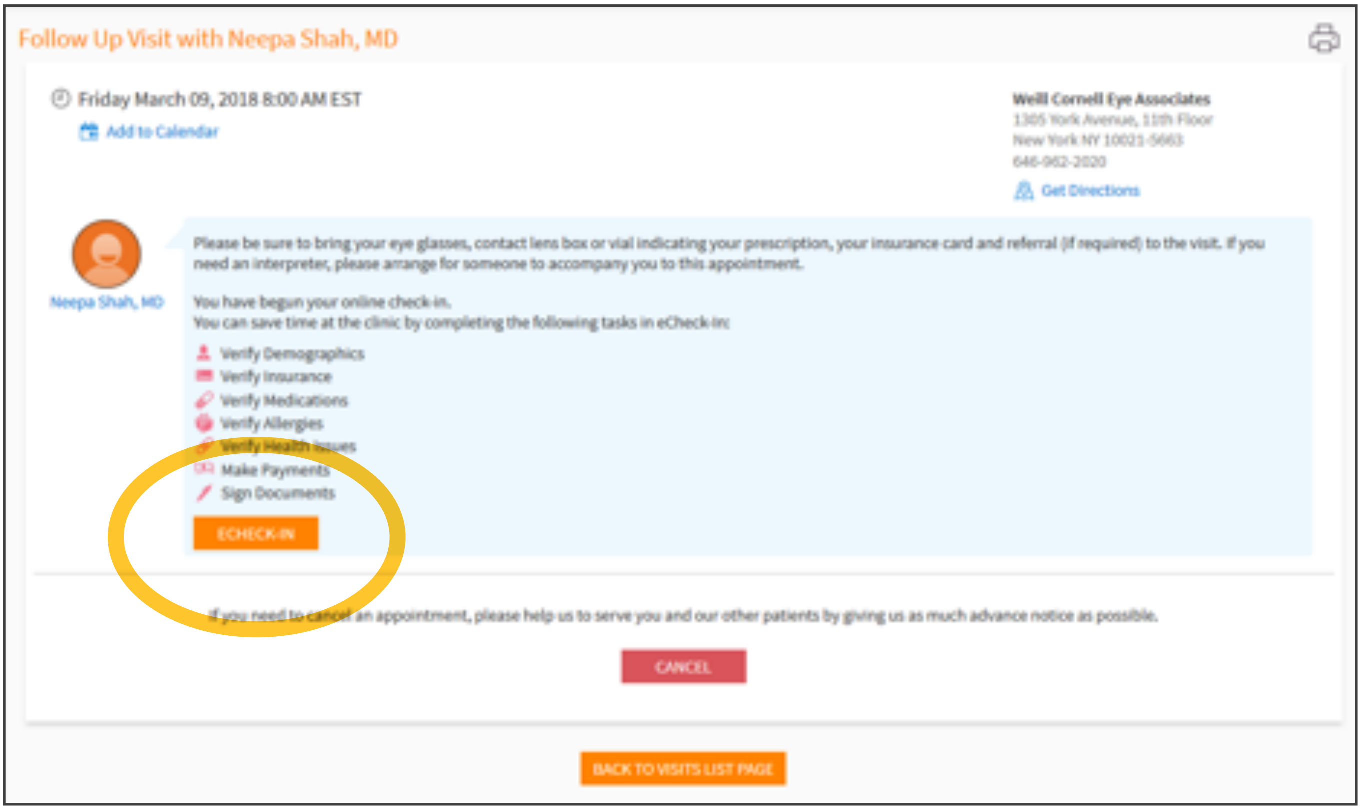
WCC System Administration

(Please do not reply to this message. We are unable to respond to account inquiries sent in reply to this e-mail. To contact us, please send a Technical Support message while logged into Weill Cornell Connect or contact your Weill Cornell provider of care.)

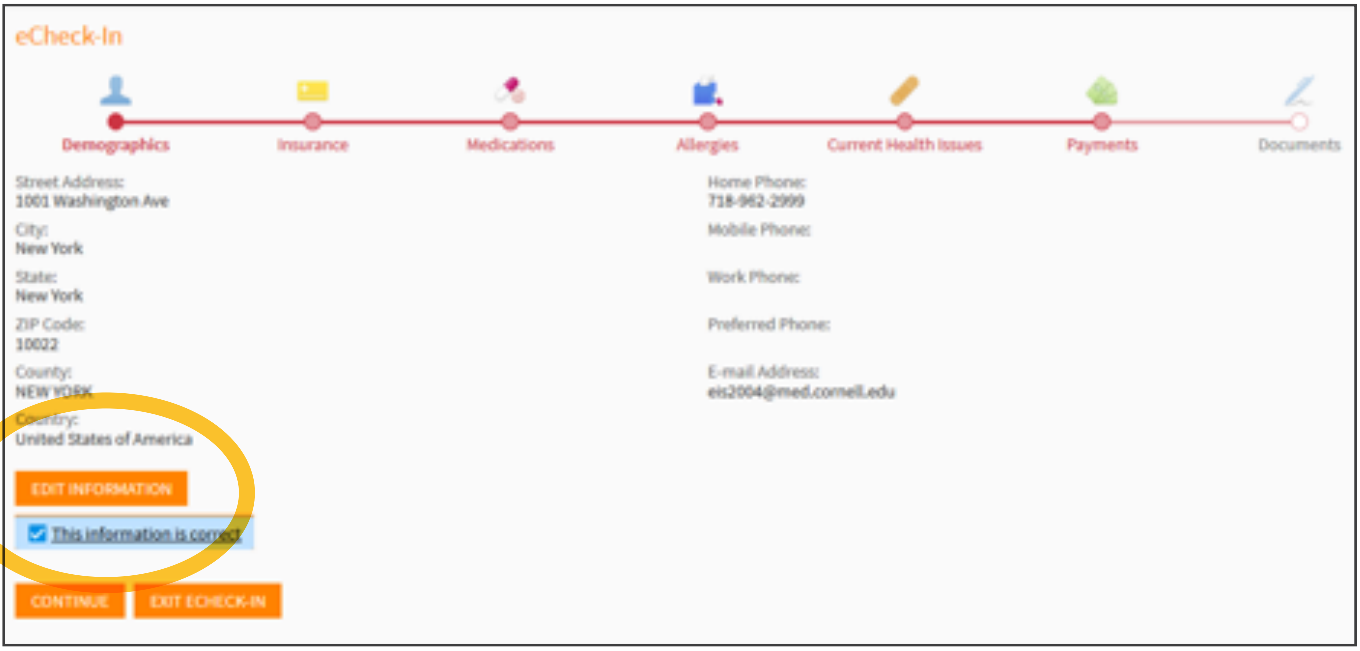
2. Click on the link to **Weill Cornell Connect** from the e-mail tickler to log in:

After logging in, you will be brought directly to the eCheck-In screen. You will also see the steps you need to complete. Click on the *'ECHECK-IN'* button to start the process.

Note: You may see different requirements for each individual appointment, since you will not be asked to update/verify certain items that have already been verified within a certain time period.



3. You can update your demographics information. You can click on the '*Edit Information*' button if there are edits to be made. If no edits need to be made, you can click on the '*This information is correct*' checkbox to proceed to the next step. You will need to click on '*Continue*' to move to the next screen.



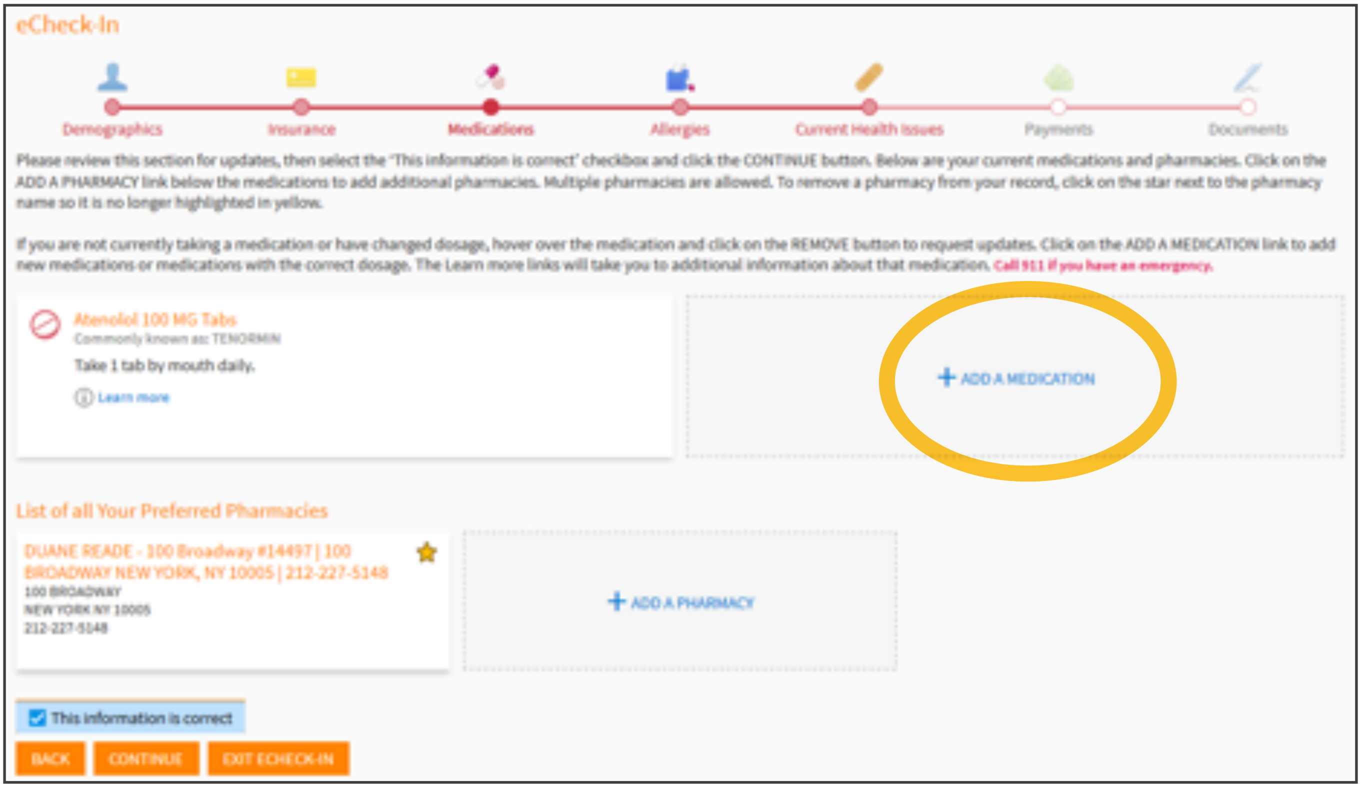
4. You can review the list of your active insurance coverages. If everything looks correct, you should click on the *'This information is correct'* checkbox and click *'Continue'* to go to the next step. You also have the ability to *'Add an Insurance'*.

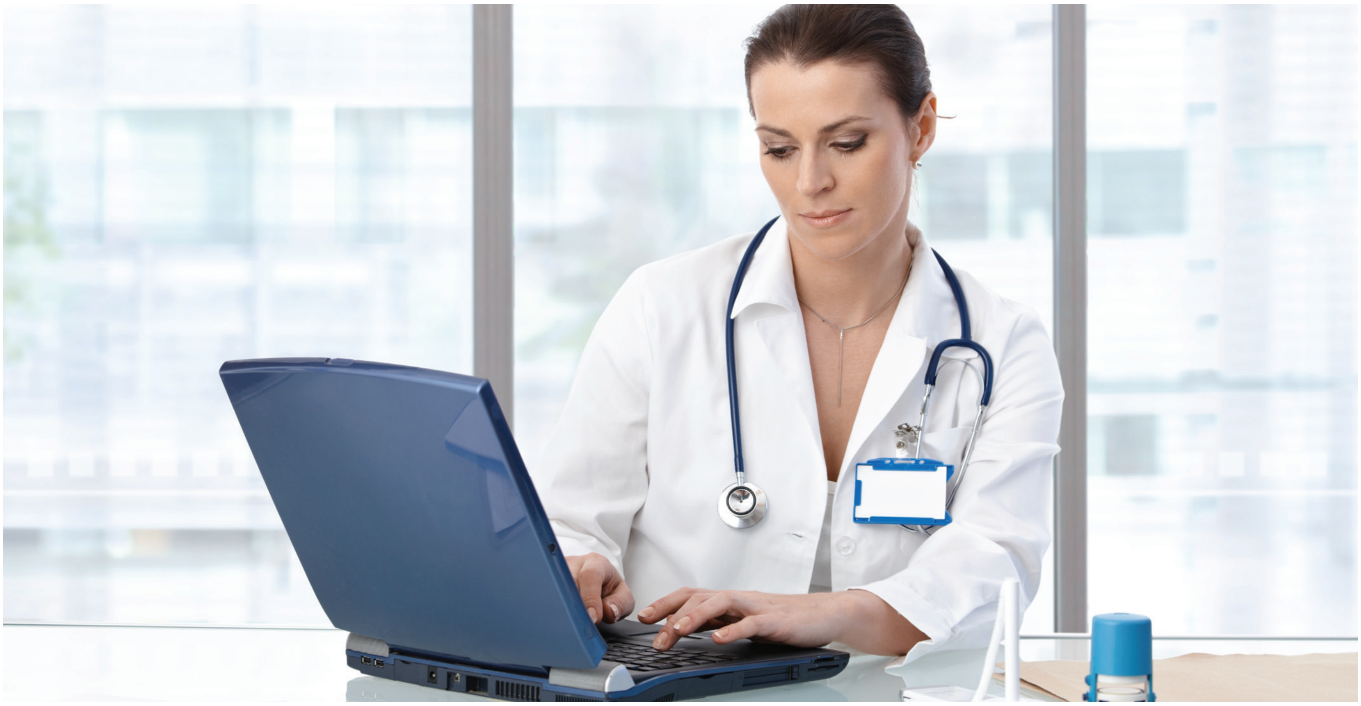
5. On the Medications step, you can Add/Remove Medications and Pharmacies.

Note for steps 5–7: Any clinical updates made during the eCheck-In workflow will need to be reviewed by a provider, before being accepted into your chart.

Both insurance & clinical info must be reviewed by the practice before being accepted in the chart.

Once all information is added, you can click on the 'This information is correct' checkbox and click the '*Continue*' button.





6. On the Allergies step, you can Add/Remove Allergies.

Once all information is added, you can click on the 'This information is correct' checkbox and click the '*Continue*' button.

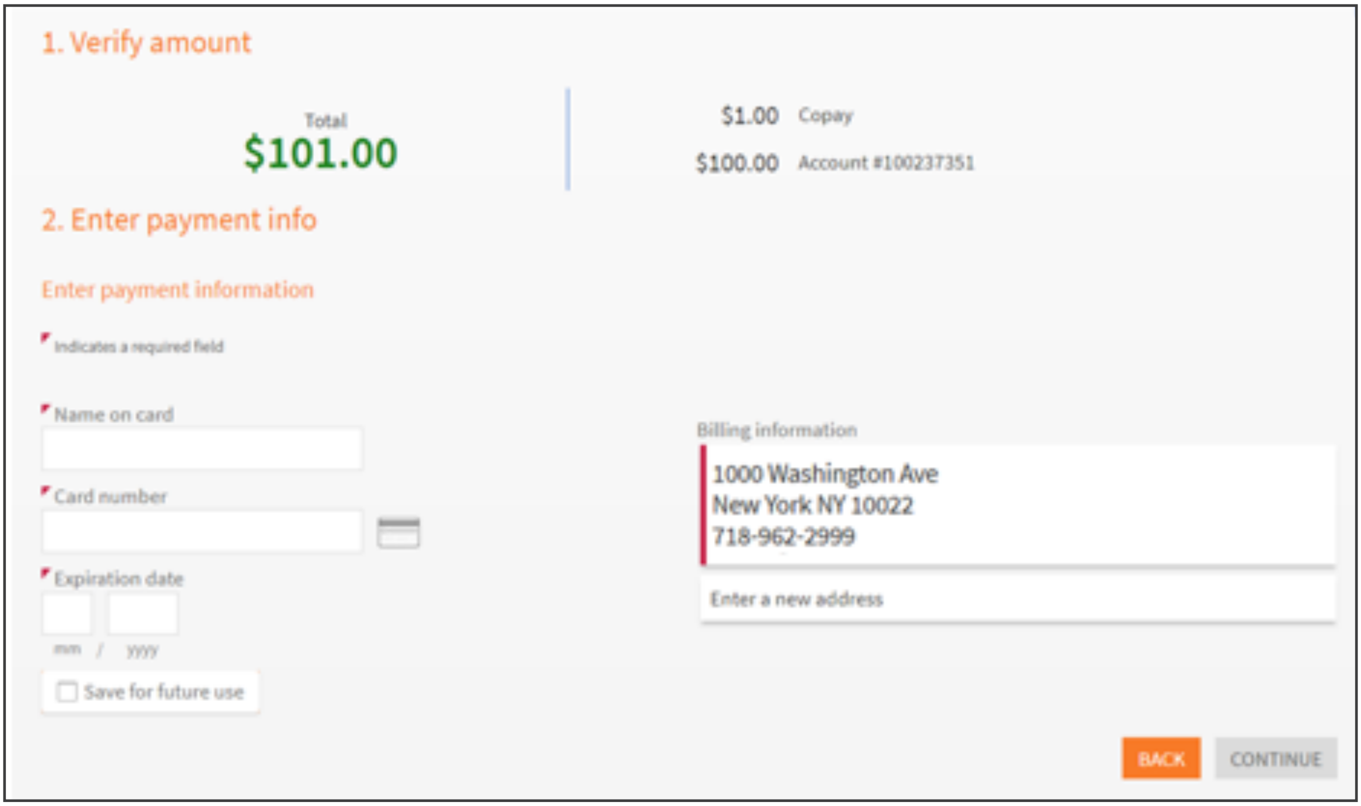
7. On the 'Current Health Issues' step, you can Add/Remove Health Issues.

Once all information is added, you can click on the 'This information is correct' checkbox and click the '*Continue*' button.

8. On the Payments screen, you can choose to pay any outstanding balances from previous visits. You can also choose to pay a portion of your outstanding balance.

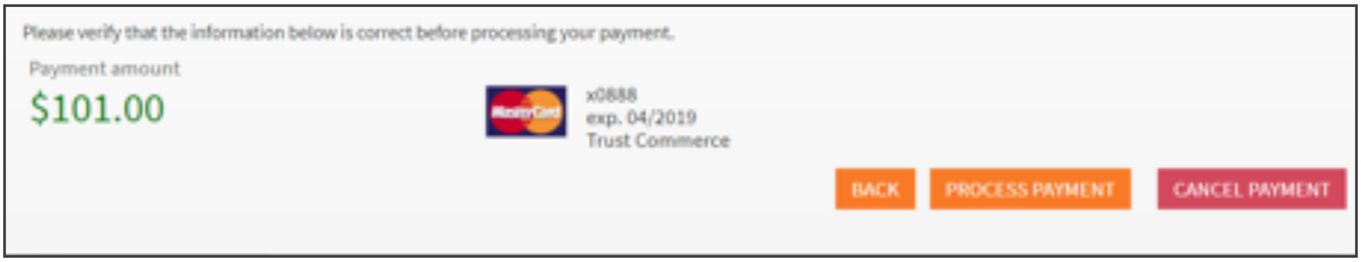
Note: You can still complete eCheck-in by deciding to skip the Payments screen.

This is the screen where you will enter your credit card and billing information.

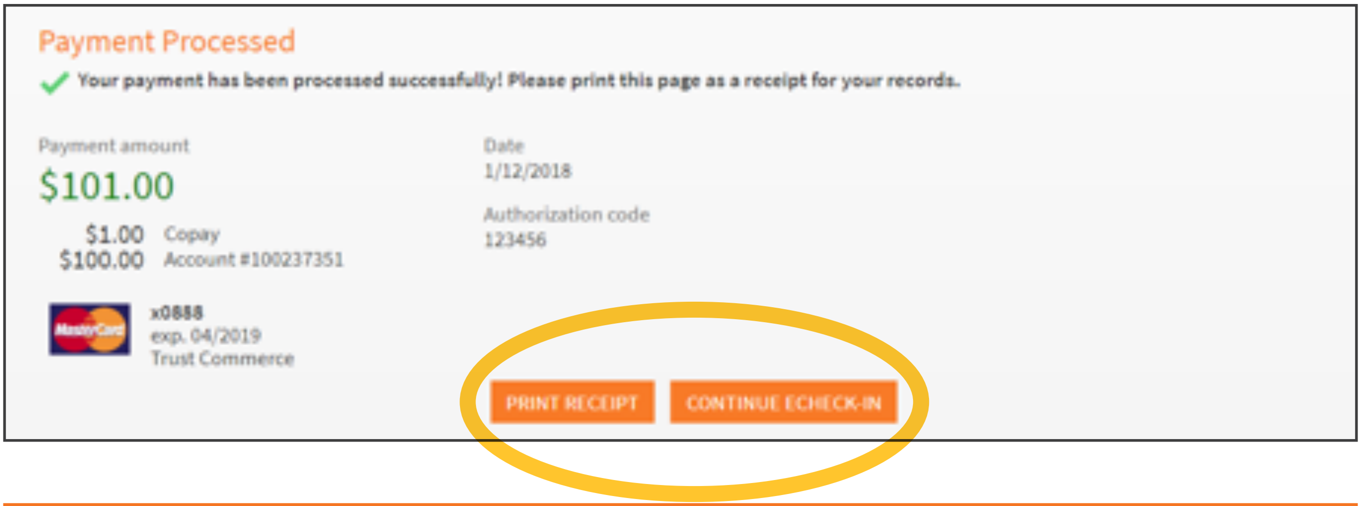


You will be asked to verify the amount and credit card information before clicking on *'Process Payment'*.

Note: Co-pay may also be required at time of visit

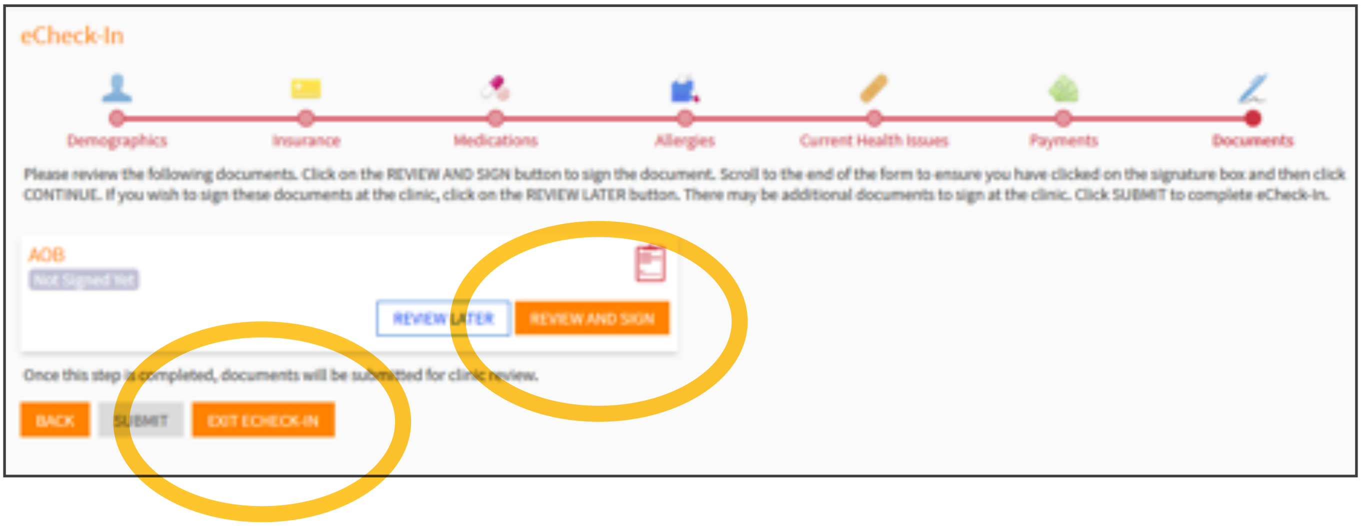


You will receive a confirmation that you have paid successfully and will be able to print a receipt. Click on *'Continue ECHECK-IN'* to go to the next step.

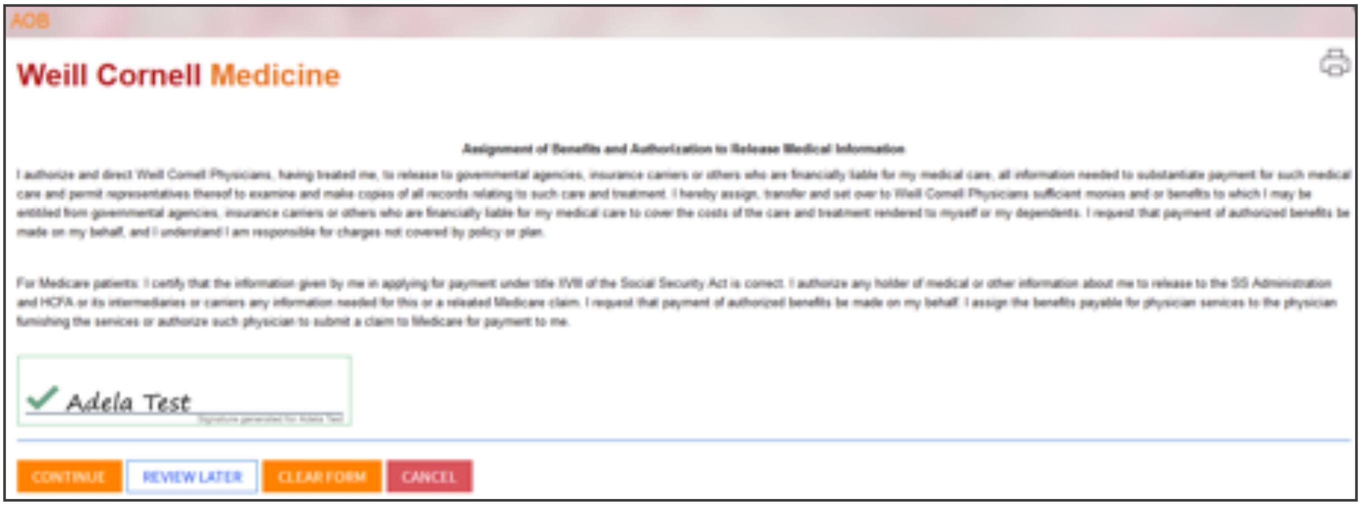


9. You will be presented with documents to e-sign, if they have not been collected at one of your previous visits. You can click on the *'Review and Sign'* buttons to open the form and enter your signature. If you wish to sign the documents at the time of visit, click on the *'Review Later'* buttons under the documents or you can click on the 'Finish Later' button to exit and finish eCheck-In later.

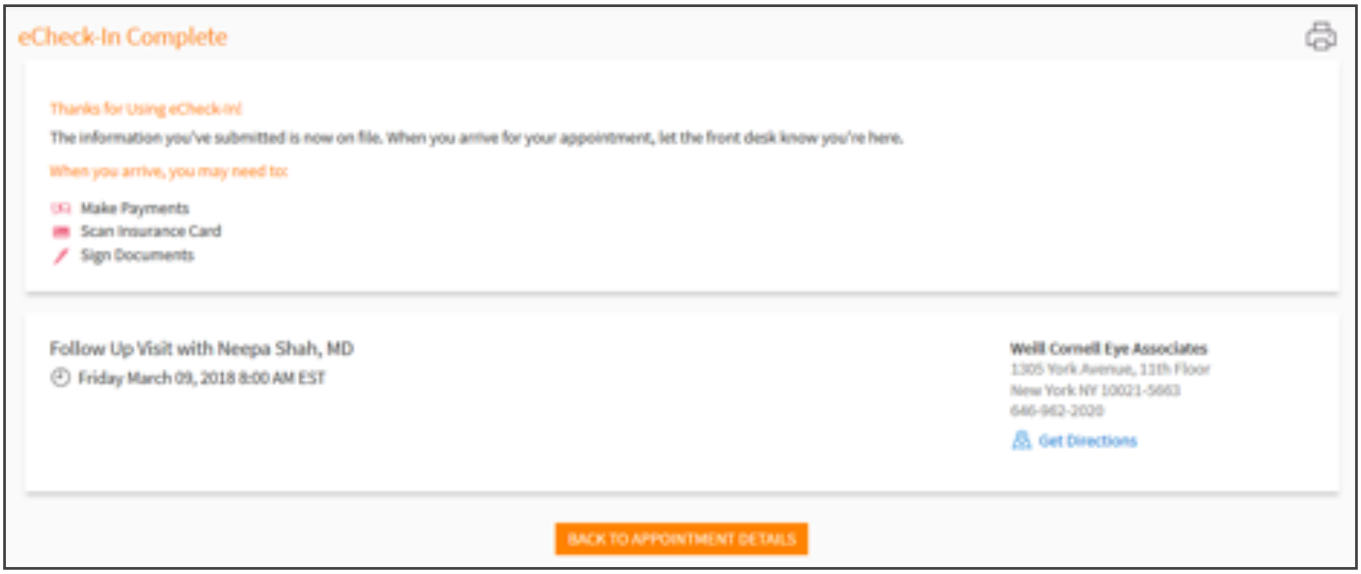
Note: You can still complete eCheck-In by reviewing documents later.



10. View the form when you click on *'Review and Sign'*. You can click on the signature box and your electronic signature will appear.



Note: Once all steps are completed, you can click on Submit and you will get a confirmation that eCheck-In is complete.



Weill Cornell Medicine

Weill Cornell Connect

Online Patient Access

Our secure patient portal, Weill Cornell Connect, gives you access to view the following within your medical records:

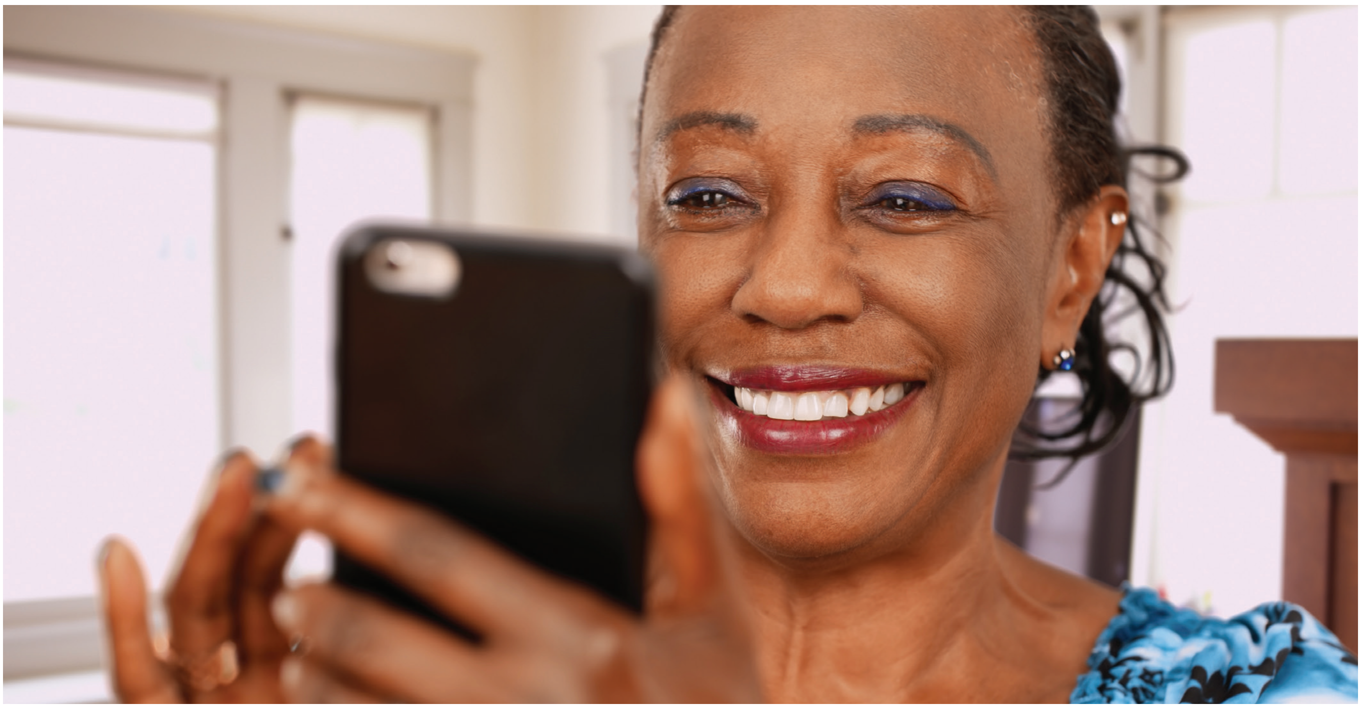
- Medications

- Test Results

Download the MyChart app in iTunes or the Google Play store to get started or create an account at **www.weillcornell.org.**

With Weill Cornell CONNECT you can:

- Send messages to your physician's practice or directly to your MD
- Request refills and referrals
- Schedule an appointment
- Pay your bills online
- Read in-depth medical advice and information by searching any health topic of interest



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